

**SUBSTITUTE TEACHER APPLICATION**

1. Name \_\_\_\_\_

2. Address \_\_\_\_\_

3. Phone \_\_\_\_\_

Street City State Zip Code

4. Have you ever been convicted of a crime or entered a plea of no contest and/or entered into a diversion agreement? If so, please give dates and explanation.  Yes  No

5. List areas of certification

6. Substitute preference (#1 as first preference)

- Elementary School \_\_\_\_\_
- Intermediate School \_\_\_\_\_
- Middle School \_\_\_\_\_
- High School \_\_\_\_\_
- Alternative High School \_\_\_\_\_

7. Indicate areas in which you are willing to substitute:

- Band Yes  No
- Physical Education Yes  No
- Vocal Music Yes  No
- Instrumental Music Yes  No
- Special Education Yes  No
- Special Education Pre-School Yes  No

8. Subject areas in which you do not wish to substitute:

9. Days *not* available:

10. Certificate expires: \_\_\_\_\_ Years of Experience: \_\_\_\_\_

**GODDARD PUBLIC SCHOOLS**  
**Building, Promoting & Encouraging**  
**Positive Communication, Cooperation & Good Citizenship**

## EDUCATIONAL DATA

| School Attended and Location | Degree and/or Hours | Major Field | Workshops or Seminars |
|------------------------------|---------------------|-------------|-----------------------|
| High School                  |                     |             |                       |
| College/ University          |                     |             |                       |
| College/ University          |                     |             |                       |
| College/ University          |                     |             |                       |
| College/ University          |                     |             |                       |

Number of semester hours in major field: Undergraduate \_\_\_\_\_ Graduate \_\_\_\_\_

Number of semester hours in minor field: Undergraduate \_\_\_\_\_ Graduate \_\_\_\_\_

College honors and activities:

College placement Bureau where credentials are available:

### CHRONOLOGICAL TEACHING RECORD (Include Student Teaching)

| Date:<br>Month/Year | School District<br>and Location | Teaching Duties | Annual<br>Salary | Reason for<br>Leaving |
|---------------------|---------------------------------|-----------------|------------------|-----------------------|
|                     |                                 |                 |                  |                       |
|                     |                                 |                 |                  |                       |
|                     |                                 |                 |                  |                       |
|                     |                                 |                 |                  |                       |
|                     |                                 |                 |                  |                       |

### OTHER WORK EXPERIENCE

| Employer and Location | Duties | Months | Dates |
|-----------------------|--------|--------|-------|
|                       |        |        |       |
|                       |        |        |       |
|                       |        |        |       |

#### TIPS FOR COMPLETING APPLICATION:

1. All applications and inquiries regarding employment must be directed to the USD 265 Department of Human Resources.
2. Complete your application in a legible manner, preferably typed or in ink.
3. Provide your full name on the application.
4. Any changes of address should be reported in writing immediately to the USD 265 Department of Human Resources.
5. List all schools from which you have earned diplomas or degrees. Copies of current teacher certificates should be included.
6. You may also wish to supplement the application form with a letter which provides additional information emphasizing special preparation, training and experiences, and a résumé as a summary profile.

## APPLICANT JOB APPLICATION ACKNOWLEDGMENTS

1. I certify that all the information provided by me in this application is true and complete. I understand that any misstatement, falsification, or omission of information is grounds for refusal to hire, or, if I am hired and the same is discovered thereafter, termination.
2. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability for any damages that may result from furnishing such information to you. I authorize any background checks by any third party.
3. I authorize you to request, receive, and verify all information given on this application and I release you from all damages that may result from your doing so.
4. I authorize you to conduct a criminal background investigation using any and all methods necessary to successfully complete such investigation and I release you from all liability for any damages that may result from your doing so.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## AFFIDAVIT OF CONTINUOUS RESIDENCY

STATE of KANSAS            )  
  ) SS:  
COUNTY OF SEDGWICK )

I, [NAME], of lawful age and being first duly sworn on my oath, allege and state as follows:

1. That I have been a permanent resident of the State of Kansas for the past \_\_\_\_ years.
2. That I have resided at the following addresses for the last 10 years: (list most recent first)

| ADDRESS (Street Address, City, State, Zip Code) | FROM: | TO: |
|---|-------|-----|
|   |       |     |
|   |       |     |
|   |       |     |
|   |       |     |
|   |       |     |
|   |       |     |
|   |       |     |
|   |       |     |

\_\_\_\_\_  
Name

SUBSCRIBED AND SWORN TO before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My appointment expires: \_\_\_\_\_

**Return this application to:**

**GODDARD PUBLIC SCHOOLS USD 265  
201 South Main Street, PO Box 249  
Goddard, Kansas 67052-0249**

## **MISSION STATEMENT:**

**The mission of Goddard School District, USD 265 is to educate all students for lifelong success.**

From the first graduating class in 1918, the Goddard School District has proven itself a leader in educational excellence. Seventy-five percent of our students continue their education in college or vocational training. Our students are recognized by the college community for the excellent scholastic preparation provided by the Goddard School District — recognition that is verified by the thousands of dollars in scholarships and awards granted our graduates each year. Goddard's administration understands the delicate balance between traditionalism and change. Our teachers understand the importance of preparing students for an international community. We have a tradition of seeking the best instructional tools from innovative education methods. Goddard students are well educated, not merely instructed. As one instructor explained, "Goddard is leading, not giving excuses."

A continual theme found in the Goddard School District is "Teachers Care." In the midst of growing and changing times, we attract and keep outstanding teachers by offering quality surroundings accompanied by one of the highest salary schedules in the state.

Many families specifically choose to locate in the Goddard School District because of our long-standing reputation for excellence and student achievement. The district is centrally located in south central Sedgwick County less than 10 miles from Wichita.

The area served by Goddard schools is basically bounded by Central Ave. on the north, Tyler Rd. on the east, 55th St. on the south and Viola Rd. on the west. The district serves over 4,200 students in kindergarten through twelfth grade. Equipment and facilities are continuously upgraded, keeping our students on the cutting edge of technological advancements...giving them an advantage in both collegiate and vocational societies.

Goddard School District is a rapidly-growing district. Based upon the number of houses under construction and new subdivisions on the drawing board, we anticipate rapid growth to continue for several years. Recent changes have included:

- \$83.6 million dollar bond issue set for vote on November 6, 2007. Funds to be used to:
  - construct and equip second district high school
  - new middle school
  - additional elementary school
  - \$5 million for technology enhancement
- Explorer Elementary School opened in August 2006
- Ten tennis courts to jointly serve Goddard High School and Eisenhower Middle School opened in August 2006 school year
- Additional gymnasium at Robert Goddard Middle School opened in Spring 2006
- Additional gymnasium at Eisenhower Middle School opened in the 2006-07 school year
- Counseling center, kitchen and lockers at Robert Goddard Middle School were remodeled and opened in January 2006
- More than \$6 million in technology updates were provided by the 2004 bond election.
- Dwight D. Eisenhower Middle School opened in August 2002
- Goddard District Sports Complex opened in 2001
- Cafeteria/kitchen addition at the intermediate schools in January 2001
- Amelia Earhart Elementary opened in August 2001
- Gymnasium addition at Oak Street Elementary opened in December 2000
- Goddard High School opened in 1997
- former GHS building remodeled to become Robert Goddard Middle School in 1997

The Goddard School District is excited about the growth, as well as the changes that accompany it. We will continue to build, promote and encourage positive communication, cooperation and good citizenship as we fulfill our mission to "provide personal and academic challenges for students to gain knowledge, skills and competencies necessary to function successfully in a complex, multi-cultural society."