

Goddard High School Foreign Exchange Student Policy

The Goddard USD 265 Board of Education recognizes the cultural benefits for the district's student of hosting foreign exchange student and authorizes the high school principal/ superintendent to accept foreign exchange students only into grades eleven and twelve of senior high school.

Such acceptance shall be based upon guidelines, which include:

- Foreign exchange students shall be admitted to the district on tuition –free basis (USD 265 host family).
- All standard fees are to be assessed.
- A maximum ratio of one (1) foreign exchange student per one hundred (100) high school students enrolled may accept annually. Maximum enrollment will be seven foreign exchange students.
- Applications will be available at the beginning of January of the present school year for the following school year.
- The first seven totally completed, submitted and acceptable GHS Foreign Exchange applications will be the seven enrollees.
- Foreign exchange students may be enrolled only at the beginning of the school year.
- Foreign exchange students must come to the district via exchange program officially recognized by the board.
- The board will recognize those programs currently recognized by the KSHSAA.
- All programs must be registered with the United States Department of State and must follow their most current version of "CRITERIA FOR TEENAGER VISTOR PROGRAMS":
 - ❖ The high school principal/superintendent may require programs to verify their compliance will State Department "CRITERIA":
 - ❖ The high school will survey both foreign exchange students and host families concerning compliance with these guidelines.
 - ❖ The high school principal/superintendent may suspend or remove programs from the approved list for:
 - ✓ Not following guidelines.
 - ✓ Inappropriate screening procedures.
 - ✓ Poor academic or English proficiency of student
 - ✓ Inappropriate character of student for program.
 - ✓ Excessive or unnecessary family or school moves for student.
 - ✓ Uncooperative.
 - ❖ Suspension /removal of program will be accomplished by written notification to the exchange program with a copy to the Board listing the reasons for this suspension /removal.

Foreign exchange students are subject to the following guidelines:

- At the time of admission to the senior high school, the exchange student must be at least 16 years old but not older than 19 years of age. It is expected that the exchange student would attend during the year that would have been their last year of secondary school (grade12+) or would have just graduated and have not enrolled in the university. Exchange students are expected to be more academically prepared, capable, and mature. Older students from their counties are those who would be more likely to be successful both academically and socially.
- English Proficiency in writing, reading and conversation is necessary for successful experience.
- All foreign exchange students will be required to submit, along with their application, results of the Secondary Level English Proficiency Exam (SLEP) or an alternate exam approved by the high school principal. A Minimum SLEP score at the 65th percentile is needed to be accepted.
- Students shall be considered for acceptance and enrolled on a space available basis, subject to class sizes. Students will be required to enroll in English 11 or English 12, US History and Government.
- Students shall enroll in a full schedule and maintain passing grades in all subject as well as satisfactory discipline and attendance records.
- An exchange student shall be considered as neither fully enrolled nor attend until all standards for admission have been cleared through the office of the building principal. These standards shall include:
 - ✓ Completion of Kansas Certificate of Immunization,
 - ✓ Official school transcript from his/her country,
 - ✓ Payment of standard fees,

Fully completed application form including:

- ✓ Student Name
 - ✓ Nationality
 - ✓ Age
 - ✓ Sponsor's name, address
 - ✓ Host family name, address
 - ✓ Insurance coverage
- Students participating in activities must follow KSHSAA guidelines.
 - **Foreign exchange students will be considered 12th grade students but are not eligible to participate in the graduation ceremony or receive a diploma..**
 - All foreign exchange students will be issued a certificate of attendance upon successful completion of their program. They will receive this honorary CERTIFICATE in recognition of dates attended IF they pass course-work in which they are enrolled.

Application forms must be completed in full by the exchange program and, accompanied by an official school transcript, sent to Goddard High School PRIOR TO JUNE 1.

- Students applying after the June 1 deadline will be accepted only at the discretion of the high school principal and with justification. The high school principal will select students based on the following criteria:
 - ✓ Providing diversity of foreign students from different countries/ cultures.
 - ✓ Screening for solid academic background and English proficiency.
 - ✓ Considering success of past foreign students from certain exchange programs and the support those programs have provided to the exchange student, host family, and the school.
 - ✓ Local representation in the community.

◆ The family will be notified if the student does not meet the guidelines and will not be accepted at Goddard High School as a Foreign Exchange student.

FOREIGN STUDENT ENROLLMENT APPLICATION
(EXCHANGE PROGRAM)

20____-20____ School Year

*(This page is to be completed by the **foreign exchange program sponsor**)*

FOREIGN EXCHANGE STUDENT

NAME _____ NATIONALITY _____

ADDRESS _____ CITY _____

COUNTRY _____ PHONE _____

AGE _____

LAST SCHOOL ATTENDED _____

ADDRESS _____ CITY _____

PHONE _____

• Grade Levels and/or Ages Taught At School _____

• Type Of School: (Check one) **Academic** **Vocational** **Trade** **Comprehensive**

• Transcript Attached? **Yes** **No**

• Letter Of Recommendation From School Personnel **Yes** **No**

• SLEP Results Attached **Yes** **No**
Score _____

Our exchange program is registered with the United States Department of State and complies with the current regulations regarding “criteria for teenager-exchange visitor programs.”

Yes **No**

Signature-program sponsor

