



GODDARD SCHOOL DISTRICT OPEN ENROLLMENT PROCEDURES

OPEN ENROLLMENT — 2010-2011

Goddard School District, USD 265, recognizes the desire of some parents/guardians to enroll their children in a school other than their neighborhood schools. A maximum of 100 non-resident students will be accepted for enrollment in USD 265 in 2010-11 on a first-come, first-served, space available basis for grades K-8 and Goddard Academy. The superintendent/ designee will assign non-resident students accepted for enrollment to a school.

To apply for admission to Goddard School District, please follow these Open Enrollment application procedures.

1. Request an Open Enrollment Application form from the Goddard USD 265 Administration Center, 316.794.4000.
2. Complete an Open Enrollment application form for each child in your family you wish to enroll in Goddard School District.
3. Return the completed form to the USD 265 Administration Center, P. O. Box 249, 201 S. Main Street, Goddard, KS 67052.
4. Application form(s) will be reviewed by the superintendent or designee, and a decision to approve or deny the application will be made.
5. Open enrollment applications will be accepted through August 18, 2010 and processed on a first-come, first-served space available basis. Parents will be notified of approval or non-approval by mail within 10 business days.
6. A USD 265 enrollment packet will be mailed to the parent/guardian of each student following enrollment acceptance. All forms in the enrollment packet must be completed and returned to the assigned school before enrollment is considered complete.
7. Students who reside in Goddard School District and move out of their school attendance zone during the school year must inform the school office of that status and their intent to continue enrollment.
8. Open enrolled students are not required to reapply on an annual basis for open enrollment.
9. Goddard School District is a member of a special education interlocal cooperative. IEP's will be reviewed and written to align with district services, instruction and assessments.

TRANSPORTATION

Parent/guardians are responsible for transporting non-resident students accepted under open enrollment.

KSHSAA VARSITY SPORTS/ACTIVITIES

A student who plans to participate in a varsity sport and/or activity governed by the Kansas High School Activities Association (KSHSAA) should review KSHSAA rules prior to submitting an open enrollment application form. Certain school transfers will lead to a student being ineligible to participate at the varsity level for 18 weeks.

APPLICATION/APPROVAL PROCESS

Open enrollment applications will be available and may be submitted until August 18, 2010, for the 2010-2011 school year. Applications will be considered on a first-come, first-served, space available basis.

The superintendent or designee may deny an open enrollment request when such enrollment would have a negative impact on the efficient use of district resources. The superintendent or designee may set numerical limits for schools, grade levels, or programs to provide for appropriate and efficient use of facilities and staff.

Resident students (school residents of Goddard School District, USD 265) shall have priority to all programs, buildings and grade levels over non-resident open enrollment applicants.

Goddard School District is a member of a special education interlocal cooperative. IEP's will be reviewed and written to align with district services, instruction and assessments.

REVOCAION OF A TRANSFER

Goddard School District reserves the right to remove a transfer student at any time because of unacceptable behavior, false or misleading information on the open enrollment application, lack of academic progress, or poor attendance.

STUDENT RIGHTS AND RESPONSIBILITIES

Due process for all students remains the same regardless of what school they attend within the Goddard School District and regardless of where the student resides once accepted under the open enrollment policy.

PREVENTING OR RECRUITING POTENTIAL OPEN ENROLLMENT STUDENTS

Goddard School District employees will take no action to prohibit or prevent application by its students to attend school in another school district. In no case is an employee of Goddard School District to recruit students outside of their attendance area.

RESTRICTIONS

Factors which may cause an Open Enrollment Application to be denied include:

1. A school, grade, or program(s) lacks available space and/or staff;
2. The student has been suspended or expelled from school;
3. The student is not in good standing in the current school;
4. Information on the Open Enrollment Application has been misrepresented or was incomplete.